

## **Grant for networking to facilitate the participation of EaP Countries in Brokerage Events and in Preparatory Meetings – 4<sup>th</sup> Call**

### **Guidelines for Applicants**

#### **Objective**

The aim of the Grant scheme is to extend scientific networks between EU Member States/non-EaP Associated Countries and EaP countries as well to increase the number of EaP participants in submitted H2020 project proposals. For this end the scheme will financially support the EaP researchers from:

- Research entities e.g. research institutions/organizations, higher education institutions etc.,
- SMEs and Industry,
- Local authorities,
- Civil Society.

The scheme will fund participation to large-scale Brokerage Events and similar activities related to Horizon2020 as well as to Preparatory Meetings for developing project proposals targeting selected thematic calls within H2020.

In this scheme particular attention is given to applications related to preparation of proposals addressing the SPIRE which are explicitly encouraging the participation of EaP partners into the proposals. For SPIRE calls see page 62 in this document: [https://ec.europa.eu/programmes/horizon2020/sites/horizon2020/files/h2020-leit-nmbp-2018-2020\\_pre-publ.pdf](https://ec.europa.eu/programmes/horizon2020/sites/horizon2020/files/h2020-leit-nmbp-2018-2020_pre-publ.pdf).

#### **Eligibility criteria**

These criteria **have to be met** in order to be eligible for participation.

- Be a member or an employee of a research institution/organization, a network of organizations, a higher education institution; an SME-enterprise or industry, local authority or Civil Society organization involved in research (e.g. industrial plants working with universities);
- Conduct research in one of the EaP countries (AM, AZ, BY, GE, MD, UA);
- Submit a completely filled application form along with all the required documentation;
- Have a PhD degree and/or at least three years' full time experience in research;
- Speak English fluently.

**Further eligibility criteria - participation in preparatory meeting**

A preparatory meeting must comprise partners from at least two organisations with one partner necessarily from an EU member state and one from EaP country. EU MS/non-EaP AC partners have to formally invite EaP researchers (or vice versa) with whom they intend to participate in a preparatory meeting to jointly develop H2020 application(s). One person from the partnership must be designated as the “Coordinator” of the project i.e. the activities covered under the preparatory meeting. EaP PLUS will only support applications that imperatively include 1-2 preparatory meetings among representatives of the partner organizations in order to prepare, and work on the scientific/administrative details of the proposal. In addition, it is possible for the organisations to participate in preparatory meetings of already existent EU consortia in order to establish a cooperation for a common application to a H2020 call. The application should include:

- Information on the preparatory meeting activities (place, time, number of participants, the actions for the preparation of the joint proposal etc.).
- Description of the member organisations, names and contact details of the researchers participating in the meeting, name of the Coordinator.
- Information on the selected call within HORIZON 2020, for which a new proposal is intended or being prepared.
- Brief information on the scientific basis for the proposal.
- A brief description of experience in previous S&T projects.
- A list of up to 5 related publications.
- An anticipated time schedule for the preparatory meetings.
- Signed letter of intent between EU and EaP researchers.

**Preparatory Meetings for SPIRE calls:**

Applications for participation in preparatory meetings for proposals addressing SPIRE calls in H2020 will be given particular attention. You can find the list of SPIRE calls here:

[https://ec.europa.eu/programmes/horizon2020/sites/horizon2020/files/h2020-leit-nmbp-2018-2020\\_pre-publ.pdf](https://ec.europa.eu/programmes/horizon2020/sites/horizon2020/files/h2020-leit-nmbp-2018-2020_pre-publ.pdf)

### **Evaluation criteria**

- Scientific excellence/Research performance (publications, patents, project, etc.) (40% of the score).
- Previous international cooperation activities (projects and/or structured cooperation with other countries; trainings abroad; participation in international conferences, etc.) (20% of the score).
- Commitment to participate in a particular Horizon2020 Call, commitment to take full advantage of the participation in the event: expected outcome, concrete plans for cooperation, participation in Horizon2020 calls should be described in more detail (40% of the score).

### **Additional evaluation criteria**

- Gender: Encouragement of *female* researchers to participate;
- Encouragement of *young researchers*;
- Encouragement of researchers from *SME*-enterprise working on research, *municipalities* and *industry* (e.g. industrial plants working with universities);
- Participation/Preparation of proposals addressing Horizon2020 *SPIRE calls*;
- Encouragement of researchers who attend *preparatory meeting*;
- Encouragement of researchers who attend *preparatory meeting for SPIRE calls targeting EaP participation*;
- Multiplier effect of the participation in the country and/or region;
- International experience (already existing contacts in other countries, participation in previous international conferences and collaborations, etc.);
- Commitment to participate in a particular Horizon2020 call;
- Additional activities planned during the event (e.g. giving a presentation, taking part in a poster session, submitting a partner search profile, scheduling a bilateral meeting etc.);
- Applicants who have already received grants in IncoNet EaP, BILAT-UKR\*AINA, Black Sea projects can be excluded during the selection process. The same applies for applicants that participated in the (previous) 1<sup>st</sup>, 2<sup>nd</sup> and 3<sup>rd</sup> round for Grants from the EaP PLUS project or are re-submitting applications under the present 4<sup>th</sup> round.

## The Selection Process

### Formality and eligibility check

The Local EaP PLUS Partner will be responsible for the formality and eligibility check. Applications which do not comply with the eligibility criteria will not be evaluated.

### Evaluation

The evaluation, based on a specified scoring matrix (see below) will be carried out by the Local Partners, the Task Leader and the Coordinator. In this last round, evaluations will be done every two-weeks: cut-off dates: every 1st and 15th in each month.

### Scoring Matrix

| Evaluation Criteria  | Scoring                         |
|--|---------------------------------|
| Have a postgraduate degree and/or at least three years' full time experience in research   | Yes or No                       |
| Be a member or an employee of a research institution and or of a higher education institution or of a research department of an SME-enterprise in one of the partner countries   | Yes or No                       |
| Sufficient knowledge of English (language exam, or self-estimation)  | Yes or No                       |
| Research performance/scientific excellence: <ul style="list-style-type: none"> <li>- 5 most important publications, relevant to the event</li> <li>- total number of publications</li> <li>- total number of citations</li> <li>- patents, if any</li> <li>- participation in projects related to the topic of the Brokerage Event</li> </ul>        | max: 10 points<br>min: 7 points |
| International cooperation activities: <ul style="list-style-type: none"> <li>- projects and/or structured cooperation with other countries;</li> <li>- trainings abroad;</li> <li>- participation in international conferences</li> </ul>  | max: 5 points<br>min: 3 points  |
| Commitment to take full advantage of the participation in the event: <ul style="list-style-type: none"> <li>- expected outcome, <b>concrete</b> plans for cooperation (become a member of a Horizon 2020 consortium, deepen already existing international contacts etc.)</li> <li>- other activities planned (poster, presentation etc.)</li> </ul> | max: 10 points<br>min: 7 points |

### **Funding Requirements**

The Grants will be paid by the Local Partner as a reimbursement for travel costs (travel, accommodation, event participation fee, visa costs and per diem or actual expenses) in accordance to Local Partner rules.

### **Contact**

Please get in touch with the Local Partner in your country for any questions regarding the eligibility criteria and the application process:

- Armenia: Tigran Arzumanyan (NAS-RA) [tarznip@sci.am](mailto:tarznip@sci.am)
- Azerbaijan: Elchin Babayev (SDF-AZE) [elchin.babayev@elmfondu.az](mailto:elchin.babayev@elmfondu.az)
- Belarus: Olga Meerovskaya (BellSA) [meerovskaya@fp7-nip.org.by](mailto:meerovskaya@fp7-nip.org.by)  
[meerovskaya@mail.ru](mailto:meerovskaya@mail.ru)
- Georgia: Tamta Shkubuliani (SRNSF) [tshkubuliani@rustaveli.org.ge](mailto:tshkubuliani@rustaveli.org.ge)
- Moldova: Anna Bogdanova (NARD) [anna.bogdanova@ancd.gov.md](mailto:anna.bogdanova@ancd.gov.md)
- Ukraine: Olena Koval (NIP) [post@fp6-nip.kiev.ua](mailto:post@fp6-nip.kiev.ua)

For general enquiries you can also contact:

Ms. Margit Dávid  
International Expert  
Regional Centre for Information and Scientific Development, RCISD  
H-1021 Budapest, Hűvösvölgyi út 54. V./1  
E-mail: [margit.david@rcisd.eu](mailto:margit.david@rcisd.eu)

### **Recommended Events**

|            |   |
|------------|---|
| Title      | EU Raw Materials Week 2018  |
| Topic      | raw materials, low-carbon and circular economy  |
| Start Date | 12 Nov 2018   |
| End Date   | 16 Nov 2018   |
| Deadline   |   |
| City       | Brussels  |
| Country    | Belgium   |
| Cost       | Free of charge  |
| Link       | <a href="http://eurawmaterialsweek.eu/index.html">http://eurawmaterialsweek.eu/index.html</a> |

|            |   |
|------------|---|
| Title      | Smart City Expo World Congress  |
| Topic      | smart city  |
| Start Date | 13 Nov 2018   |
| End Date   | 14 Nov 2018   |
| Deadline   | 30 Oct 2018   |
| City       | L'Hospitalet de Llobregat   |
| Country    | Spain   |
| Cost       | Free of charge, but some additional fee may occur                                 |
| Link       | <a href="https://smartcity2018.b2match.io/">https://smartcity2018.b2match.io/</a> |

|            |   |
|------------|---|
| Title      | Water Knowledge Europe 2018   |
| Topic      | water, water-related calls  |
| Start Date | 28 Nov 2018   |
| End Date   | 29 Nov 2018   |
| Deadline   |   |
| City       | Brussels  |
| Country    | Belgium   |
| Cost       | from 75€ to 200 €   |
| Link       | <a href="http://waterknowledgeeurope.eu/">http://waterknowledgeeurope.eu/</a> |

|            |   |
|------------|---|
| Title      | GREEN DAYS - Pollutec Fair  |
| Topic      | environment, energy   |
| Start Date | 27 Nov 2018   |
| End Date   | 30 Nov 2018   |
| Deadline   | 04 Nov 2018   |
| City       | Lyon  |
| Country    | France  |
| Cost       |   |
| Link       | <a href="https://green-days-pollutec-2018.b2match.io/">https://green-days-pollutec-2018.b2match.io/</a> |

|            |   |
|------------|---|
| Title      | Sharing Islands - Sharing Economy Conference                                |
| Topic      | economy   |
| Start Date | 28 Nov 2018   |
| End Date   | 01 Dec 2018   |
| Deadline   | 27 Nov 2018   |
| City       | Gran Canaria and Tenerife   |
| Country    | Spain   |
| Cost       |   |
| Link       | <a href="http://www.sharingislands.com/">http://www.sharingislands.com/</a> |

|            |   |
|------------|---|
| Title      | Bioregate Forum   |
| Topic      | cell & gene therapy, stem cells, biomaterials and tissue engineering                |
| Start Date | 12 Dec 2018   |
| End Date   | 14 Dec 2018   |
| Deadline   | 16 Nov 2018   |
| City       | Nantes  |
| Country    | France  |
| Cost       | Free of charge, but you need to purchase a badge to access the Bioregate forum      |
| Link       | <a href="https://bioregateforum.b2match.io/">https://bioregateforum.b2match.io/</a> |

Further events: <http://een.ec.europa.eu/tools/services/EVE/Event/ListEvents>

Please note that **application for other events (out of the list above) is possible.**



## **Useful Links: Horizon 2020**

Please find here some useful information, links on Horizon 2020 and Work Programme.

What is Horizon 2020? <http://ec.europa.eu/programmes/horizon2020/en/what-horizon-2020>

What is the Work Programme? <http://ec.europa.eu/programmes/horizon2020/en/what-work-programme>

H2020 program sections: <https://ec.europa.eu/programmes/horizon2020/en/h2020-sections>

All H2020 Work Programme (2016-2017):

[http://ec.europa.eu/research/participants/portal/desktop/en/funding/reference\\_docs.html#h2020-work-programmes-2016-17](http://ec.europa.eu/research/participants/portal/desktop/en/funding/reference_docs.html#h2020-work-programmes-2016-17)

H2020 proposal template 2016-2017:

[http://ec.europa.eu/research/participants/data/ref/h2020/call\\_ptef/pt/2016-2017/h2020-call-pt-ria-ia-2016-17\\_en.pdf](http://ec.europa.eu/research/participants/data/ref/h2020/call_ptef/pt/2016-2017/h2020-call-pt-ria-ia-2016-17_en.pdf)

Participant Portal: <http://ec.europa.eu/research/participants/portal/desktop/en/home.html>

Registration on Participant Portal: <https://webgate.ec.europa.eu/cas/eim/external/register.cgi>

Horizon 2020 Online Manual: [http://ec.europa.eu/research/participants/docs/h2020-funding-guide/index\\_en.htm](http://ec.europa.eu/research/participants/docs/h2020-funding-guide/index_en.htm)

Horizon 2020 Reference documents (rules for participation, guides for applicants, proposal templates, evaluation forms, etc) :

[http://ec.europa.eu/research/participants/portal/desktop/en/funding/reference\\_docs.html](http://ec.europa.eu/research/participants/portal/desktop/en/funding/reference_docs.html)

NCP network:

[http://ec.europa.eu/research/participants/portal/desktop/en/support/national\\_contact\\_points.html](http://ec.europa.eu/research/participants/portal/desktop/en/support/national_contact_points.html)

Technology readiness levels (TRL):

[http://ec.europa.eu/research/participants/data/ref/h2020/other/wp/2016\\_2017/annexes/h2020-wp1617-annex-g-trl\\_en.pdf](http://ec.europa.eu/research/participants/data/ref/h2020/other/wp/2016_2017/annexes/h2020-wp1617-annex-g-trl_en.pdf)

Full list of Third Countries: [http://ec.europa.eu/research/participants/data/ref/h2020/other/wp/2016-2017/annexes/h2020-wp1617-annex-a-countries-rules\\_en.pdf](http://ec.europa.eu/research/participants/data/ref/h2020/other/wp/2016-2017/annexes/h2020-wp1617-annex-a-countries-rules_en.pdf)



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