**APPLICATION FORM FOR**

**PREPARATORY MEETING**

**General Information**

|  |  |
| --- | --- |
| Family name: |  |
| Given name: |  |
| Sex:  | [ ] female [ ] male |
| Date of birth (dd/mm/yy): |  |
| Place of birth: |  |
| Nationality(ies):  |  |
| Telephone:  |  |
| Fax: |  |
| E-mail: |  |
| **Address for correspondence:** |  |

**Current Professional Affiliation**

|  |  |
| --- | --- |
| Institution /Company: |  |
| Department / Faculty: |  |
| Position in the Institute/Company: |  |
| Address of the institution: |  |
| Country: |  |
| Institution’s website: |  |

**Research activity**

|  |  |
| --- | --- |
| Keywords of your research topics |  |
| Title of your PhD  |  |
| Please list your most important publications (5) |  |
| Total number of citations |  |
| Patent (if any) |  |

**Languages**

|  |  |
| --- | --- |
| Mother language: |  |
|  | Understanding | Speaking | Writing |
| English |  |  |  |
| Other languages(specify) |  |  |  |

Use the Common European Framework to describe your skills: A1=beginner, A2=elementary / B1=threshold, B2=intermediate / C1=effective operational proficiency, C2=advanced

**Projects and international cooperation activities**

Please list the relevant research projects you have participated in. Please duplicate the table if necessary.

|  |  |
| --- | --- |
| Project title |  |
| Thematic area |  |
| Funded by |  |
| Partners involved |  |
| Role of researcher in the project |  |

**Preparatory Meeting for SPIRE calls**

[ ] Yes [ ]  No

**Proposal content**

|  |  |
| --- | --- |
| Call for proposal  |  |
| Title of your proposal  |  |

Summary of objectives, short description of the concrete activities (what type of activities are planned, events, number of expected participants, duration etc.) and expected results of the project

|  |
| --- |
|  |

Name of all team members (institutions)

|  |
| --- |
|  |

A maximum of five references of relevant, recent scientific publications and/or, patents which best show the excellence and expertise of the research team.

|  |
| --- |
|  |

Contact details of project coordinator

|  |  |
| --- | --- |
| Name of project coordinator |  |
| Email |  |
| Phone |  |
| Address |  |

**Proposal meeting information**

|  |  |
| --- | --- |
| Total number of participants in preparatory meeting |  |
| Contact details of participants (name, email, phone, address) |  |
| Information on the preparatory meetings (place, time, the actions for the preparation of the joint proposal etc.) |  |
| Time schedule/envisaged agenda for the preparatory meetings |  |
| Dates of meeting |  |
| Estimated costs: Tickets |  |
| Accommodation |  |
| Other costs |  |
| Total Estimated Costs |  |

**Expected outcome:**

Please describe your motivation for participation in this call

**Additional documentation required**

* CV with full list of publications, patents, conference presentations, international experience etc.
* Letter of intent

……………………………………………………………………………………

Date and Full name (of the candidate)

To be submitted by e-mail to the Local Partner:

**List of Local Partners:**

Armenia: Tigran Arzumanyan (NAS-RA) tarznip@sci.am

Azerbaijan: Elchin Babayev (SDF-AZE) elchin.babayev@elmfondu.az

Belarus: Olga Meerovskaya (BellSA) meerovskaya@fp7-nip.org.by

 meerovskaya@mail.ru

Georgia: Irakli Grdzelishvili (SRNSF)   irakli.grdzelishvili@yahoo.com

Moldova: Diana Grozav (CIP)  diana.grozav@h2020.md

Ukraine: Olena Koval (NIP) post@fp6-nip.kiev.ua

**For general enquiries you can also contact:**

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